

Universal Pediatrics Associates, PC

Instructions for New Patient Registration – Mass Health

Universal Pediatrics is a pediatric practice affiliated with the Mass General Brigham system. In order to be seen in our office, you will need to do two tasks in parallel:

- Register with Mass General Brigham as a patient
- Register for the correct Mass Health Plan (MGB ACO) and primary care provider

Both tasks must be completed before we can schedule an appointment.

Task 1: Register with Mass General Brigham (MGB) As A Patient:

The MGB Database adds you and/or your children to our system, so when you call our office to schedule an appointment all your demographic information is complete for appointment purposes.

Please call the MGB registration telephone number: **855 890 9241**. You will have to provide demographic information for the people you would like to register. You can do this before or after you obtain the insurance coverage.

Task 2: Register for the correct Mass Health Plan (MGB ACO) and primary care provider

MassHealth is a state sponsored Medicaid insurance, usually for patients whose children are uninsured and need medical care. MassHealth is usually available to those who are new to the country, those who have had a job loss, or those making a low wage.

MassHealth has many plans you can choose from. Different practices participate with different MassHealth plans. You can choose which plan you are enrolled in. Universal Pediatrics and other Mass General Brigham affiliated practices participate with the Mass Health plan **MGB ACO**. You need to be enrolled with MGB ACO to be seen in our office.

- a. First you must be enrolled in the general Mass Health insurance:
To apply for Mass Health you can go to <https://www.mass.gov/information-for-masshealth-applicants>. This website has information and a link to the Mass Health application.
- b. Once you are enrolled with Mass Health, you must select a plan. You must call **800 841 2900** to do this. Please select **Mass General Brigham (MGB) ACO**. This is the only Mass Health plan we accept.
- c. Once you are enrolled with MGB ACO (this may take 24 hours after your call in step b), you must select a primary care provider. Please call **800 231 2722** to select your children's primary care doctor. Please say that you would like your children to be registered to one of the following physicians who are all part of our practice, **Universal Pediatric Associates**:

Rosina Mele, MD

Svetlana Sarah Kachan-Liu, MD

Milana Stavitsky, MD

As long as you select one of these three doctors, your children can see any of the doctors in our practice.

When these steps are completed, you should be all set to schedule your new appointment(s)! Please call us at **781-235-9737** to schedule your appointments.